

# CHANGE OF NAME REQUEST



Please read this form carefully and complete in CAPITALS the appropriate sections that are marked in grey. We will ask you to provide up to date identification at the time you make this request.

<u>CURRENT NAME OF CUSTOMER TO BE AMENDED</u>					
	Title	Forename(s)	Surname	Date of Birth	Cust. No. (Office Use)
Account Holder					

<u>NEW NAME OF CUSTOMER TO BE AMENDED</u>					
	Title	Forename(s)	Surname	Date of Birth	Cust. No. (Office Use)
Account Holder					

<u>PLEASE SELECT THE REASON FOR YOUR REQUEST (Evidence will be required as indicated)</u>	
REASON	EVIDENCE
Marriage/Civil Partnership <input type="checkbox"/>	Marriage/Civil Partnership certificate
Divorce/Dissolve Civil Partnership <input type="checkbox"/>	Decree Absolute/Dissolution Order
Deed Poll/Statutory Declaration <input type="checkbox"/>	Deed Poll/Statutory Declaration

<u>TO HELP US IDENTIFY YOU PLEASE PROVIDE DETAILS OF ACCOUNTS TO BE AMENDED.</u>	
<u>N.B. ALL OF YOUR ACCOUNTS WILL BE CHANGED</u>	
Savings Accounts	
Mortgage Accounts	
Childrens' Accounts	
(If you act as signatory for any children's accounts and their names are to change as well, please enter full name details here)	

Please tick here if the above customer is registered with our 'My Accounts' online services <input type="checkbox"/>
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## SPECIMEN SIGNATURE

Signed : .....	Signed : .....
(For security, please sign here using your <b>OLD</b> signature. This will not be accepted for transactions or amendments hereafter.)	(Please provide a specimen of your <b>NEW</b> signature here. This is the signature we will rely on for all future transactions and amendments.)
Date: .....	Date: .....

<b>Office Use</b>		
Old Signature Checked:	Date:	
Details of ID taken:	Date:	
System Updated :	Date:	
Output Checked :	Date:	
MYACs User Id:	MYAC Updated :	Date:
Passbook Updated:	Date:	
<b>Notes :</b>		

Head Office: Monmouthshire House, John Frost Square, Newport, South Wales, NP20 1PX. Tel: 01633 844444

Telephone calls may be monitored and/or recorded for security and training purposes.

To find out how we use your data, please visit [www.monbs.com/privacy](http://www.monbs.com/privacy), pop into a branch, call our Customer Services Department (01633 844340) or email [dataprotection@monbs.com](mailto:dataprotection@monbs.com)

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